

## PACIFIC COAST DIVISION

Meeting held November 4, 2015 10:00 PM

Attending: Tom Tracey, Assistant Commissioner; University of California-Santa Barbara, Heather Borek-Klempfner; University of Southern California, Lisa Murphy (Katharine Murphy's mother); California Poly State University, Caela Brazelton

The USC representative explained she was the mother of the women's team coach and that no other player was available so she was asked to be on the call. The Assistant Commissioner noted this was possible history and the league appreciated her taking the time.

The schedule was the first item on the agenda. Although UCLA and Long Beach State were not represented on the call, their Spring Break and exam date were included with all submitted conflicting dates. Based on this information, the following dates and host sites were determined:

- February 21-22 -TBD
- March 5-6 - Santa Barbara
- April 16-17 - Cal Poly

The Assistant Commissioner will contact UCLA or Long Beach State to determine their interest and availability to host Feb 21-22. USC noted UCLA has traditionally hosted this weekend in February the last few seasons and hopes they will be able to again this year.

Hosts were reminded to complete the Pool Reservation Form, found under the Forms section on the website. Hotels will be reserved once these forms are submitted.

The Assistant Commissioner mentioned that all necessary forms for Team Leaders are found on the website under the Forms Tab. This includes the Participation Agreement that needs to be submitted by the Club Supervisor before December 15. Likewise, Team Leaders need to turn in their Media Guide Info using the form on the website by the fall. Emails for players should be included so athletes can be notified when games within the division will be streamed.

All coaches were urged to complete an Evaluation Form about the officials following each of the competitions. This form is found under the Forms tab of the website. If you are unsure of which referee you are evaluating, go to the officiating section and click on their picture for easy identification.

Teams were encouraged to send in pictures or story leads to promote their programs and enhance the interest of the website. Likewise, Team Leaders should take advantage of the Player of the Week program and nominate athletes each week, regardless of whether the games are within the CWPA league play or non-conference. Those selected receive awards.

The Assistant Commissioner mentioned the requirement for Team Leaders to review the Team Orientation webinars. The program consists of three webinars and can be accessed via the Membership Page. There is also an optional fundraising webinar that provides some great tips.

Teams are reminded to update their contact information using the link on the Membership page.