

## SOUTHEAST DIVISION

Meeting held October 28, 2015 4:00 PM

Attending: Tom Tracey, Assistant Commissioner; University of Central Florida, Beth Beals and Katie Brittton; Florida State University, Kristina Cronin; University of Florida, Shannon MacNeik and Kathleen Arnold; University of Georgia, Jenni Cosler; Emory University, Adi Rosenthal and Jocelyn Bilkey; Florida Gulf Coast University, Emily Aron

Teams were asked if they were aware of any new programs. Florida Gulf Coast University is coming back into the division this season. Additionally, both University of Florida and University of Central Florida expressed interest in entering "B" squads which would increase the division to eight teams for the season.

The schedule was the second item discussed and the dates and times were confirmed as follows:

- February 13-14 - Florida Gulf Coast
- March 29-30 - Emory
- April 16-17 - Florida State (possible backup would be Central Florida)

It was requested that referees officiate from both sides of the pool whenever possible. All sites scheduled to host have no issues with obstructions other than potentially Central Florida.

Hosts were reminded to complete the Pool Reservation Form, found under the Forms section on the website. Hotels will be reserved once these forms are submitted.

The Assistant Commissioner mentioned that all necessary forms for Team Leaders are found on the website under the Forms Tab. This includes the Participation Agreement that needs to be submitted by the Club Supervisor before December 15. Likewise, Team Leaders need to turn in their Media Guide Info using the form on the website by the fall. Emails for players should be included so athletes can be notified when games within the division will be streamed.

All coaches were urged to complete an Evaluation Form about the officials following each of the competitions. This form is found under the Forms tab of the website. If you are unsure of which referee you are evaluating, go to the officiating section and click on their picture for easy identification.

Teams were encouraged to send in pictures or story leads to promote their programs and enhance the interest of the website. Likewise, Team Leaders should take advantage of the Player of the Week program and nominate athletes each week, regardless of whether the games are within the CWPA league play or non-conference. Those selected receive awards.

The Assistant Commissioner mentioned the requirement for Team Leaders to review the Team Orientation webinars. The program consists of three webinars and can be accessed via the Membership Page. There is also an optional fundraising webinar that provides some great tips.

Teams are reminded to update their contact information using the link on the Membership page.