

## Conference Call Minutes

### Rocky Mountain Division

November 29, 2021 3:15 PM Mountain Time

Attending: Dan Sharadin, Commissioner; Colorado School of Mines, Greta Heidrich; Colorado State University, Jadelyn Lippmann, Erika Heistand; University of Colorado, Lily Smith; United States Air Force Academy, Sidney Shimomura; University of Utah A & B, Waverly Golden and Lauren Hanscon

The schedule was discussed, and sites were confirmed as follows:

February 26-27	Air Force
April 9-10	Air Force

Air Force was selected as a site twice to avoid pool costs elsewhere. A third location is still needed to complete the schedule. The hope is that Denver might be able to host.

In other business the Commissioner explained about the new hotel reservation policy. The old system of booking one property at a tournament site to try and meet every school's needs is outdated and a very inefficient means to earn free rooms from the hotels. The new process utilizes one account through Hotels.com, where teams can book the hotel of their choice and the league can earn more free rooms for officials, which will save league expenses. More information will be sent to teams about this policy later.

The Commissioner reminded teams about the forms they need to complete, including the Participation Agreement that must be submitted by the club supervisor before December 15th. All forms are located on the "Forms" tab of the website. He also emphasized the importance of the website. Teams may send stories about their clubs to help promote their programs.

Live streaming will still take place this spring and to make the broadcasts accurate, the league needs rosters that include the correct cap numbers. All teams will be required to turn in a roster and include emails for their athletes. This will also enable the league to reach out to the individual athletes with information about the stream that they can forward to their parents.

Lastly teams need to make sure their contact information is correct on the website and to share the leadership responsibilities between three roles: coaching, administration, and social/recruiting. By selecting a different person for each position teams prevent burnout, and it allows the league office to help individuals in specific areas. All club leadership must also complete the [Team Leader Orientation](#) program consisting of three short webinars.