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# Collegiate Water Polo Association

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129 West 4th St Bridgeport, PA 19405 (610) 277-6787  
[office@collegiatewaterpolo.org](mailto:office@collegiatewaterpolo.org) [www.collegiatewaterpolo.org](http://www.collegiatewaterpolo.org)

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Great News! We have a new solution for booking hotels that does three things:

1. You get to choose your hotel
2. You decide how much you spend
3. CWPA earns free rooms for referees, saving your club money

## Hotel Booking Procedure

Step 1 Sign in to Hotels.com using:

Email: [office@collegiatewaterpolo.org](mailto:office@collegiatewaterpolo.org)

Password: 123waterpolo

Step 2 Choose your hotel

Step 3 Decide if you want to pay now or at the hotel when you arrive

Step 4 Clear the default information in each box and fill in your information

**Step 5 Make sure you **uncheck** the following boxes:**

- Update my profile with my booking details
- Save this card

**If you forget to do this, your information will be seen by the next individual that books through the site.**

If you have any questions, contact the CWPA office at 610-277-6787.