

# Southwest Division

Minutes, December 10, 2024, 10:00 PM EST

Attending: Daniel Sharadin, Commissioner; Arizona State University, Charis Key; University of Arizona, Cat Moore; University of California-Irvine, Taye Luke; University of California-San Diego A & B, Kayleigh Dennen; San Diego State University A & B, Emily Maddox and Jamie Cassidy

The meeting opened with a discussion of the schedule and teams were unable to confirm dates. UCSD agreed to find out if they could play on March 29-30. Arizona State stated they would see if reserving the weekend of February 1-2 was possible. No final determination will be made until a later date.

The Commissioner reminded that everyone hosting will need to submit Pool reservation forms once dates are confirmed.

Regarding the website, it continues to be the main vehicle by which the CWPA shares information. The Commissioner encouraged teams to provide the office with any interesting stories about their clubs. Likewise, to remember to nominate players of the week so we can help promote your program.

Financially, teams can help the funding by booking their hotels using our hotel partner, HotelEngine.com, which helps provide free rooms for the referees. More info will be sent at a later date.

Regarding staffing, the CWPA is currently looking for a Director of Multimedia and the hope is that one will be hired in time to coordinate the live streaming program.

For those taking over the leadership roles for their teams, the CWPA created two short webinars, found by clicking on the Membership tab and then on [Team Leader Orientation](#). Clubs should identify people to handle three roles including Player/Coach (or volunteer coach), Team Administrator, and Recruiter. Once identified, teams should list the names and contact info by updating their team page under the Membership link and sending the info to the office.

The meeting was adjourned without any new business.